Alabama Christian Education Association
Convention Exhibitors' Guidelines

1) No smoking in the convention center or on the convention property.

2) The ACEA convention staff has the right to request any materials that may be anti-Christian or offensive in any way to be taken off display.

3) The ACEA asked that short dresses or low cut blouses not be worn by our lady exhibitors during exhibit times.

4) **Exhibit setup**: The exhibit area will be open from 1:00 p.m. until 3:30 p.m. on Wednesday, September 23, 2026, for exhibitor set up. For late arrivals you may set up at 7:00 a.m. on Thursday, September 24, 2026.

5) **Electricity**: If your exhibit needs electricity ***be sure to mark the request on the registration form.*** You will need to supply an extension cord and power strip.

6) **Dismantling**: Exhibitors are responsible for packing and shipping all materials prior to departure. Displays may be dismantled anytime after 12 noon on Friday, September 25, 2026.

7) **Drawings for gift/give-a-ways**: If your company/organization has drawings for a gift/give-a-ways, choose two names (one-winner and one-runner-up in the event the winner is not present). ACEA request that the winner be present to accept the gift/give-a-way. Gifts/give-a-ways will be presented to the winners during the closing general assembly by Mr. Mears or his designee. Give the gift/give-a-ways and names to Donna Doss or Pam Cason at the registration table before the closing assembly.

8) ACEA and the Oxford Civic Center are **not** responsible for items or equipment left in the exhibit hall or in any exhibit area.

Exhibitor Set-up
Wednesday, September 23, 2026 - 1:00 p.m. to 3:30 p.m.
or 7:00 a.m. Thursday, September 24, 2026

Address of Convention site
Oxford Civic Center
401 McCullars Lane ♦ Oxford ♦ AL ♦ 36203

Contact Information for the ACEA Office
PO Box 559
Gardendale, AL 35071
205-631-3000
acea2000@bellsouth.net
www.alabamachristianed.com